

CLUB OFFICER REPORTING FORM FOR LIONS, LEO & LIONESS CLUBS 2020-2021

Dear Secretary

This form is used to report details to the Cabinet Secretary of your newly elected club officers. The Cabinet Secretary will pass some information on to the National Office for the Multiple District directory. This is **EXTREMELY IMPORTANT** since all communications you receive during your new executive's term of office will be based on the information you provide. Please check the information for accuracy. Information should be TYPED in the space provided. If you are not sure of any piece of information, please check with the person concerned before completing the form to ensure the information is up-to-date.

Please also enter this information into MyLCI, using Next Year's Officers' entry under Officers.

To save the form before emailing, please save the file to your computer by selecting File>Save as..."Officers 20-21 Club name". Please send **IMMEDIATELY** (email preferred) following the election of your Club's officers, to reach the Cabinet Secretary no later than **March 31 2020**.

Officers		
Select Term	Officer Type	Add Local Title
Current Year		
Next Year		
Past Years		

MANDATORY INFORMATION IS IN RED - This information provided will be used for the Club's Multiple District directory listing

Club details

Club Name		LCI Club Number	
Club mailing address			
Club email address			
If LEO, Lioness or Club Branch, name of parent Club			

Club President

First Name		Surname	
Preferred Name		Preferred Contact number	
Partner's Name		Alternate Number	
Email			

Club Secretary

First Name		Surname	
Preferred Name		Preferred Contact number	
Partner's Name		Alternate Number	
Email			

Club Membership

First Name		Surname	
Preferred Name		Preferred Contact number	
Partner's Name		Alternate Number	
Email			

Meetings

Date of the first meeting in new Lions year is

Week and meeting	Type	Day	Location	Time
Week 1 meeting				
Week 2 meeting				
Week 3 meeting				
Week 4 meeting				
Week 5 meeting				

District information – Provided for the information of your District Governor and Cabinet

Club Treasurer

First Name		Surname	
Preferred Name		Preferred Contact number	
Partner's Name		Alternate Number	
Email			

Global Services Team Chairperson

First Name		Surname	
Preferred Name		Preferred Contact number	
Partner's Name		Alternate Number	
Email			

Lions Clubs International Foundation Chairperson

First Name		Surname	
Preferred Name		Preferred Contact number	
Partner's Name		Alternate Number	
Email			